



CARAKA INDO

Action Is Our Commitment

2025

CIBIS PARK, CIBIS 8 Building 3rd floor unit 309
Cilandak Timur, Pasar Minggu, Jakarta Selatan 12560



TABLE OF CONTENT

1

CARAKA INDO PROFILE

2

OUR SERVICES

3

SYSTEM & TOOLS

4

OUR CREDENTIALS

5

PORTFOLIO

6

CLIENTS



OUR PROFILE

PT Caraka Indojasa is a national corporation established in 2021 by a team of seasoned industry experts with over a decade of experience. Our team is well-trained and certified by government institutions, especially the Ministry of Justice, and possesses the highest qualifications in their respective fields, whether in general trade or formalities services. Our core objective is to provide expatriates residing or working in Indonesia with a seamless and outstanding experience by efficiently handling formalities services in full compliance with regulations and timelines.

OUR GOVERNMENT RELATIONS



**Ministry of
Manpower**



**Directorate
General
Immigration**



**Local
Immigration**



**Police
Department**



**Ministry of
Investment
(BKPM)**

INDUSTRIES WE SERVE



Offshore/Dredging



Oil & Gas



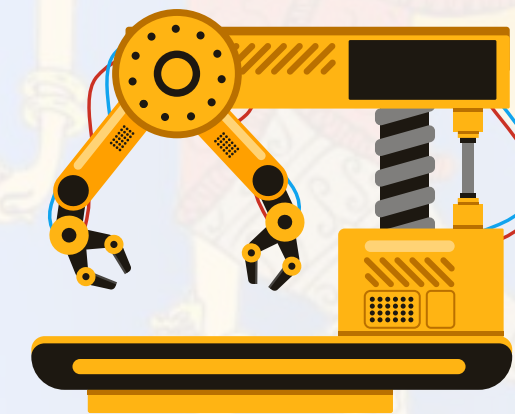
Energy (Renewable / Powerplants)



Infrastructure

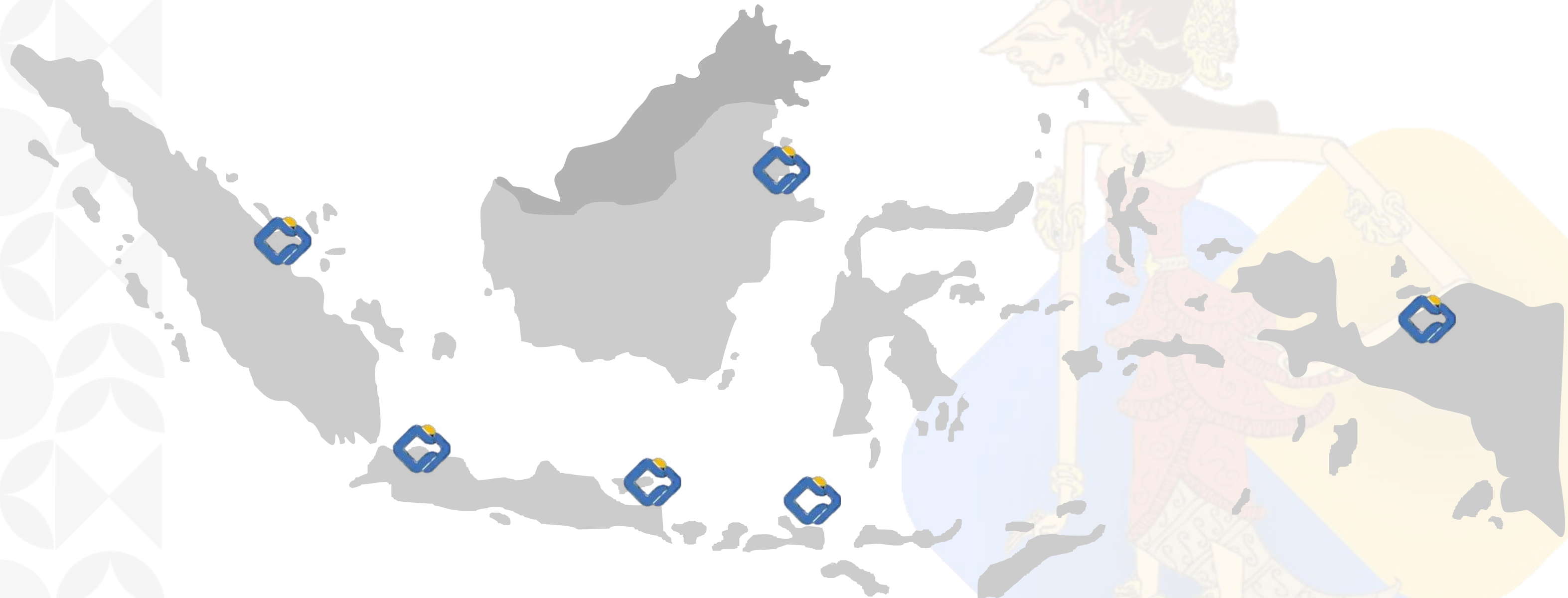


Mining



Machinery

OUR PRESENCE



We are currently operating in Batam, Bintan, Karimun, Palembang, Jakarta, Bodetabek, Balikpapan, Samarinda, Sumbawa, Surabaya, Gresik, Madura, Papua / East Indonesia.

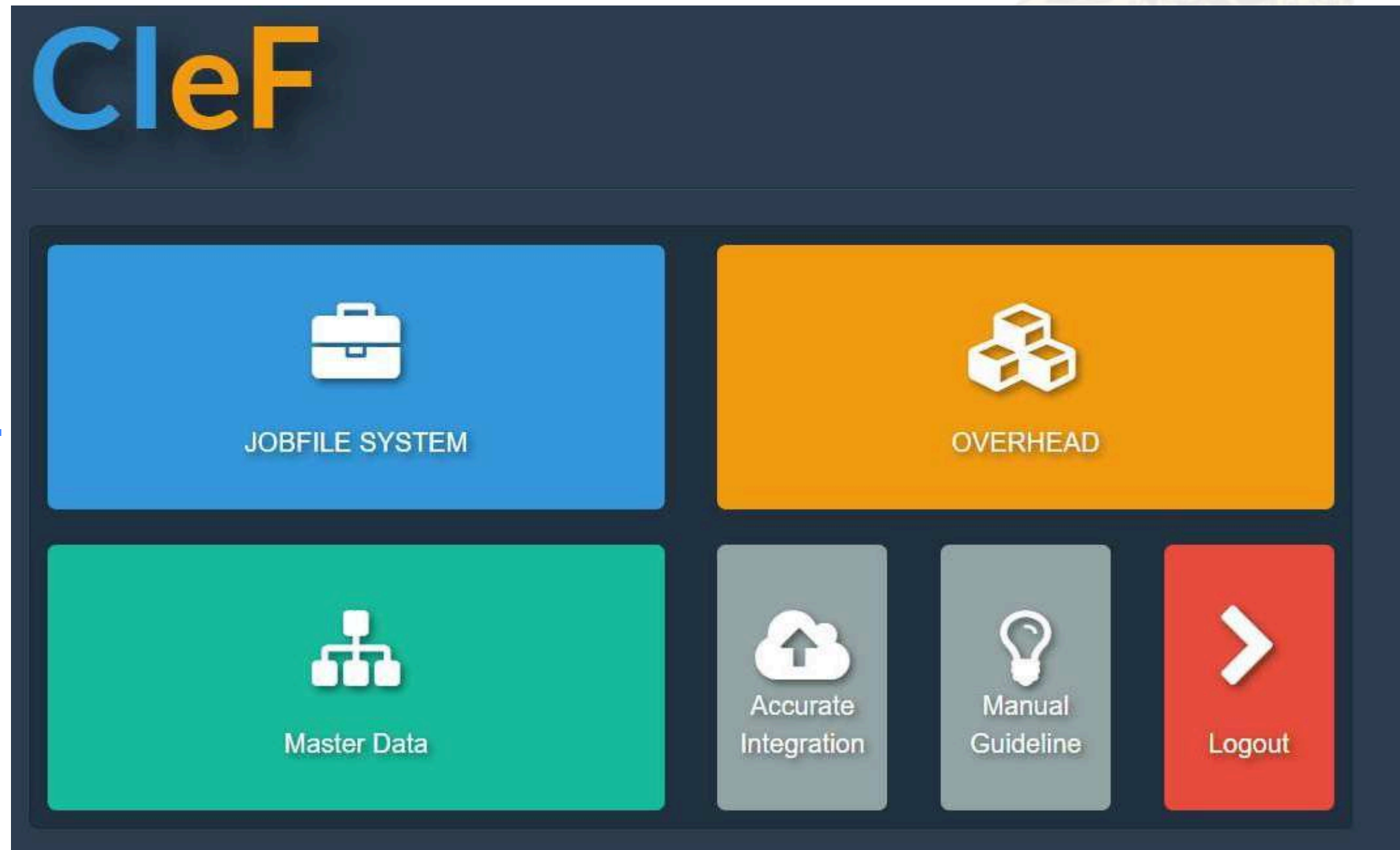
We are ready to deploy a team to any location across Indonesia

OUR SERVICES

Our work permit department can assist our customers in getting the visa and Work permits in timely manner for their foreign employees that will be stationed onshore or offshore in Indonesia along with all the ground support required for their crew in form of escorting, transportation and accommodations.



SYSTEM & IT CAPABILITIES



Secure database system

Track & Trace for Clients

Automatic reminders

Report generation

prevent overstays & penalties

Pre-billing generation

TRACK & TRACE



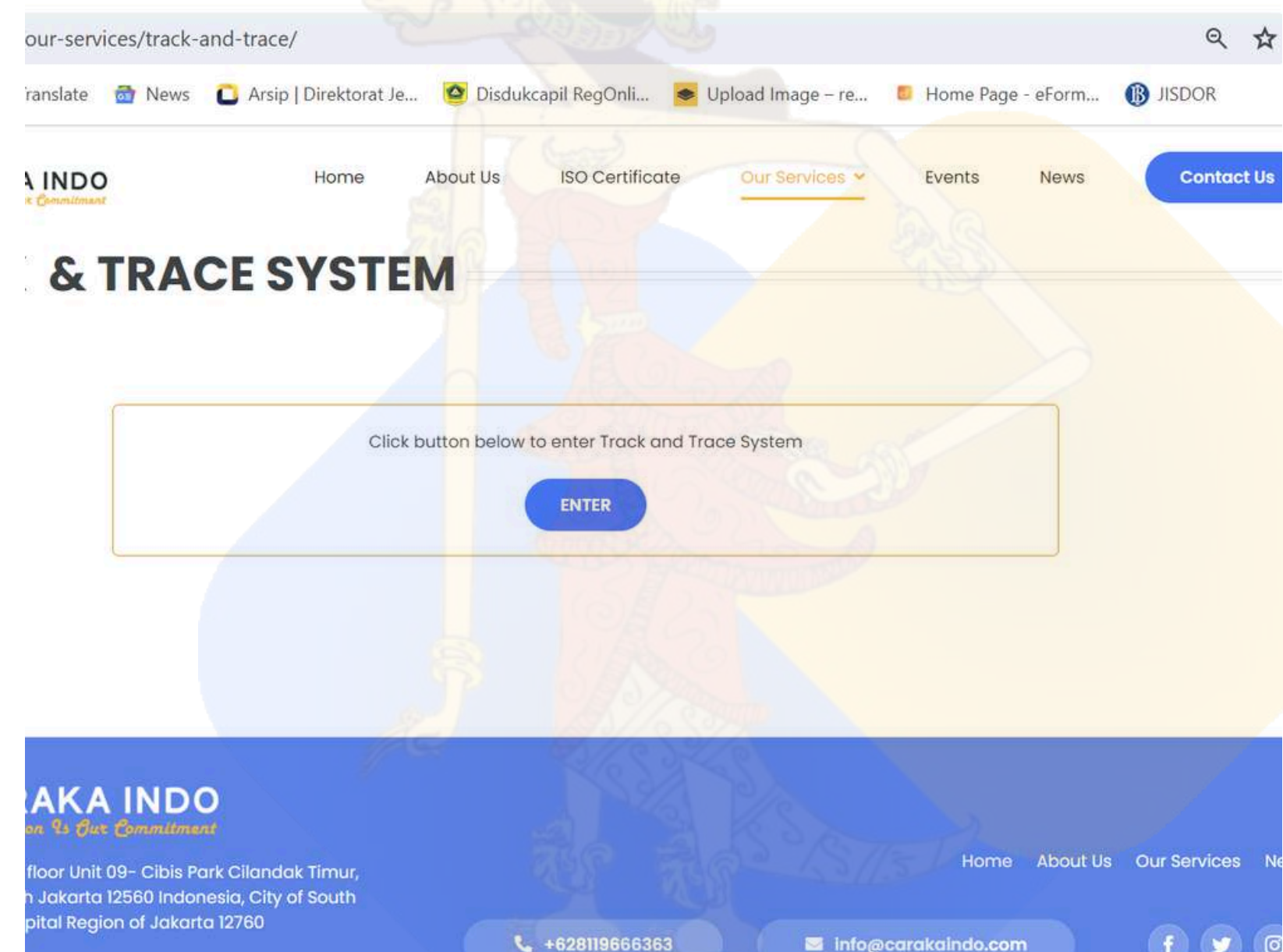
PT CARAKA INDO JASA

Username

Password

Login

CARAKA INDO JASA © 2023



our-services/track-and-trace/

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CARAKA INDO Home About Us ISO Certificate **Our Services** Events News **Contact Us**

TRACK & TRACE SYSTEM

Click button below to enter Track and Trace System

ENTER

CARAKA INDO
Action is our Commitment

floor Unit 09- Cibis Park Cilandak Timur,
Jakarta 12560 Indonesia, City of South
District of Jakarta 12760

Home About Us Our Services Ne

+628119666363 info@carakaindo.com

<https://carakaindo.com/our-services/track-and-trace/>

TRACK & TRACE

RPTKA

6 Records Found

No	Registration No	Doc	Total	Used	Avail.	Issued Date		
1	60816 Validity date : 2024-10-01 until 2025-05-31			0	0	2024-10-01	Export	View
2	53889 Validity date : 2024-09-04 until 2025-04-30		10	10	0	2024-09-04	Export	View
3	51766 Validity date : 2024-08-23 until 2025-03-31		10	6	4	2024-08-23	Export	View
4	50864 Validity date : 2024-08-20 until 2025-02-28		5	5	0	2024-08-20	Export	View
5	35667 Validity date : 2024-06-19 until 2025-01-31		6	6	0	2024-06-19	Export	View
6	42371 Validity date : 2024-07-16 until 2025-01-31		10	10	0	2024-07-16	Export	View

ITAS

No	RPTKA No	Name	ITAS Number	ITAS Expired Date
1	42371	ANDRE FLAVIANO RODRIGUES	████████████████████	2025-02-23
2	35667	ARJUN PARASHAR	████████████████████	2025-01-30
3	50864	CHRISTIAN URFELS	████████████████████	2025-03-04
4	42371	DEEPESHKUMAR RAMAKANT DUB	████████████████████	2025-02-23
5	51766	EIKE JAN KOESTER	████████████████████	2025-03-22

TRACK & TRACE


CARAKA
TRACK & TRACE
Hi. Iala! [Sign Out](#)

PTXYZ Tue, 25-Jun-2024

[RPTKA INFORMATION](#)

[LIST RPTKA](#)

Crew Information [Export](#)



Full Name : ██████████






Place and Birth date : ██████████

Nationality : ██████████

Passport No : ██████████

Remark :

Permit Detail

No	Doc	Permit	Reg. No	Validity Date	Remark
1		PASSPORT	██████████	2028-02-21	
2		ITAS	██████████	2024-10-31	
3		IMTA	██████████	2024-07-31	
4		SKTT 	xxxxxxx	0000-00-00	
5		STM 	xxxxxxxxxxx	0000-00-00	

EXPIRY REMINDER

Expiration Reminder will automatically send to company's PIC email and keeping everyone in the loop when permits are about to expire.

Noreply Carakaindo Jasa

IMTA - BRADLEY

Crew permit is about to expired. please check the detail below,

- PERMIT EXP. RE... 01/01/2025

Noreply Carakaindo Jasa

IMTA - BRADLEY

Crew permit is about to expired. please check the detail below,

- PERMIT EXP. RE... 01/01/2025

Noreply Carakaindo Jasa

RPTKA REMINDER EXPIRED : 00881

Your RPTKA is about to expired. please check the detail below,

01/01/2025

Noreply Carakaindo Jasa

RPTKA REMINDER EXPIRED : 00881

Your RPTKA is about to expired. please check the detail below,

01/01/2025

OUR CREDENTIALS



CERTIFICATE

This is to Certify that the Management System of

PT. CARAKA INDOJASA
 CIBIS PARK 3rd Floor Unit 309 Jalan T.B. Simatupang No. 2
 Kelurahan Cilandak Timur, Kecamatan Pasar Minggu
 Jakarta Selatan, DKI Jakarta – Indonesia 12560

has been audited and found to comply with the requirements of:

**ISO 9001:2015
 (Quality Management System)**

For the Scope of activities described below:

Provision of Visa and Formalities Services

Certificate No.: ID97798A

Date of initial registration	Date of this Certificate	Surv. audit on or before/ Certificate expiry	Recertification Due
24 November 2022	24 November 2022	23 November 2023	23 November 2025

Validity of this certificate is subject to successful completion of surveillance audit on or before due date, in case surveillance audit not conducted this certificate shall be suspended/cancelled.

Paam
 Director

LMS Certification Limited
 Labyrinth Business Centre, 43 Middle Hill Gate, Stockport,
 Greater Manchester, England-SK1 3DG
 Phone: +44 206 935 5094
 Company No.: 11029176
 Visit > www.lmscert.com
 E-mail > info@lmscert.com

KAB-QC-71 IAF LMS Certification Limited



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This is to Certify that the Management System of

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 Kelurahan Cilandak Timur, Kecamatan Pasar Minggu
 Jakarta Selatan, DKI Jakarta – Indonesia 12560

has been audited and found to comply with the requirements of:

**ISO 45001:2018
 (Occupational Health & Safety Management System)**

For the Scope of activities described below:

Provision of Visa and Formalities Services

Certificate No.: ID97798C-1

Date of initial registration	Date of this Certificate	Surv. audit on or before/ Certificate expiry	Recertification Due
24 November 2022	24 November 2022	23 November 2023	23 November 2025

Validity of this certificate is subject to successful completion of surveillance audit on or before due date, in case surveillance audit not conducted this certificate shall be suspended/cancelled.

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 Director

LMS Certification Limited
 Labyrinth Business Centre, 43 Middle Hill Gate, Stockport,
 Greater Manchester, England-SK1 3DG
 Phone: +44 206 935 5094
 Company No.: 11029176
 Visit > www.lmscert.com
 E-mail > info@lmscert.com

KAB-OC-42 IAF LMS Certification Limited



SERTIFIKAT PENGGANTI DOKUMEN ADMINISTRASI (SPDA)

BP BERAU LTD.
 Nomor : 71622/BP BERAU/2024
 ID Penyedia Barang/Jasa : 30157

Diberikan kepada :

Nama Penyedia Barang/Jasa : PT CARAKA INDO JASA
 Status Negara Penyedia Barang/Jasa : Indonesia

Alamat Penyedia Barang/Jasa : Cibis 8 Park Lantai 3 Unit 309, Jl. TB. Simatupang No. 2, Desa/Kelurahan Cilandak Timur, Kec. Pasar Minggu, Kota Adm. Jakarta Selatan, Provinsi DKI Jakarta, Kode Pos: 12560
 Alamat Korespondensi : Cibis 8 Park Lantai 3 Unit 309, Jl. TB. Simatupang No. 2, Desa/Kelurahan Cilandak Timur, Kec. Pasar Minggu, Kota Adm. Jakarta Selatan, Provinsi DKI Jakarta, Kode Pos: 12560

No. Telp. : +6222787543
 E-mail : belia_sabrina@carakaindo.com; dwi.wulandari@carakaindo.com
 Direksi/Persero Pengurus/Pengawas : Rodiah;Luki Aristio Wibowo

Dewan Komisaris/Persero Komanditer/Pengurus Pemegang Saham : Fajar Hemawanto ; Rodiah; Fajar Hemawanto

Dokumen Perusahaan	Nomor	Dikeluarkan	Berakhir	Keterangan
Akta Pendirian Perusahaan	9	10-May-2021	-	Notaris: Suwanda, SH., MKn
Akta Perubahan Terakhir	27	15-Aug-2022	-	SUWANDA, SH., MKn
NIB	1243000502157	17-Nov-2022	31-Dec-9999	-
Surat Keterangan Domisili			31-Dec-9999	-
NPW	42.381.806.1-061.000	-	-	-
SPT Tahunan	80061306540242415241	-	30-Apr-2025	-
PKP	S-337PKP/WPJ.04/KP.0803/2021	-	30-Apr-2024	-

Izin Usaha : NIB
 Golongan Usaha : Kecil
 Pekerjaan, Bidang Sub-bidang : Lihat halaman belakang
 Hubungan Istimewa : -
 Masa berlaku SPDA s/d : 30-Apr-2025

Jakarta, 29-Apr-2024
 BP BERAU LTD.

Isman Syahrul
 PSCM Process & Performance Manager

Sesuai dengan ketentuan yang berlaku, dokumen SPDA ini telah disetujui secara elektronik oleh pejabat berwenang dan dinyatakan sah walaupun tanpa ditubuhi tandatangan

OUR PORTFOLIO

PT LPS INDONESIA

CSTS- BP TANGGUH PROJECT
ADES Drilling ADMARINE 10 Batam Project
CATARINA RIG for ENI Balikpapan
Saipem Karimun

PT TIMAS SUPLINDO

ENI Balikpapan Project
Medco Natuna project
Sri racha Thailand & Saudi Arabia
HCML FPU Project
ZAWTIKA Myanmar Project

PT NES GLOBAL TEKNIK

Inpex Batam Project
Qatargas Batam Project
GE Sofia Batam Project
Baker Hughes Batam Project
Metso Gresik Project
Worley SEA Indonesia
Manokwari Project

PT HILTI NUSANTARA

SMOE Batam Project
Profab Indonesia Batam Project
Saipem Karimun Project
Wasco Engineering Batam Project

MONTD'OR OIL TUNGKAL LTD

Jambi and Papua Permit Project

PT DELTA HIJAU ABADI

ITAS Investor Services Project

TRAVEL QUE

Formalities Project

INTERMOOR ASIA PACIFIC

Thailand and Bangladesh Project

PT TITIAN SERVICES

PTP Batam Project

PT PAGEO UTAMA

Formality Process Services

OUR PORTFOLIO

PT BERLIAN CRANSERCO

Balikpapan Project

PT SCHNEIDER ELECTRIC

Formality Process Services

SSEK LAW FIRM

Mayer Brown Project

PT GROUND PROBE

TSA Balikpapan Project

SHELF DRILLING

Company Permit Registration Project

NPT TIGER WATER SOLUTIONS

Tangerang Fabrication Project

PT MAPEI INDONESIA CONSTRUCTION

Formality Process Services

PT WELLTEC OILFIELD SERVICES

Formality Process Services

PT ADVANCE OFFSHORE SERVICES

Formality Process Services

PT SAMUDERA ENERGI TANGGUH

Formality Process Services

PT ORCA TECHNOLOGY SOLUTIONS

Formality Process Services

GULF PERLITE LLC

Formality Process Services

GOLTENS INDONESIA

Formality Process Services

INNOMOTICS MOTORS AND SOLUTIONS

Formality Process Services

COTSWORTH MULIA ABADI

Formality Process Services

KAEFER

Formality Process Services

AND MANY MORE...

WHO TRUST US



TITIAN



KAEFER



ROHDE & SCHWARZ



Gulf
Perlite^{LLC}

Welltec[®]

PAGEO

INNOMOTICS

WHO TRUST US



PT. TIMAS SUPLINDO



THE COTSWORTH



M-Tech



REACH US ON



caraka.indo



PT. Caraka Indojasa



PT. Caraka Indojasa



PT. Caraka Indojasa





CARAKA INDO

Action Is Our Commitment

THANK YOU...

2025 | carakaindo.com

LET'S DISCUSS !

Info@carakaindo.com

APPENDIX : OUR SERVICES

Immigration

- SKEP Dahsuskim (Offshore Stay Permit)
- Conversion C13 Visa to Dahsuskim
- Dahsuskim Implementation from Local Immigration Office
- EPO (Exit Permit Only) for Dahsuskim Holder
- Escort Immigration at International Airport
- ITAS Extension at Local Immigration
- MERP Extension for KITAP Holder
- ERP not return (ITAS Cancellation from Local Immigration office)
- EPO (Exit Permit Only) for ITAS holder
- Single Entry Business Visa
- Multiple Entry Business Visa
- E23 (Working Visa)
- Clearance House Arrangement for Calling Visa / Special Countries
- Passport Mutation
- SKKOA (Local Immigration Report)
- KITAP (Permanent Stay Permit) from Immigration
- ERP Dirjen
- Changing Landing Stamp
- Address Mutation from Immigration Office



APPENDIX : OUR SERVICES

Ministry of Manpower Scope

- RPTKA from Ministry of Manpower
- IMTA from Ministry of Manpower
- RPTKA and IMTA Revision / additional location
- Mutasi Jabatan (TA03) / Change of Job Position from Ministry of Manpower
- Manpower Compulsory Report from Ministry of Manpower (WLK Report)
- Peraturan Perusahaan (Company Regulation)

Others

- Transport & Hotel
- Sworn translation
- Automobile Registration (STNK)
- Susmar dispensation

Company Documents

- Company Establishment Documentation: Notary's deeds for Company and its legalization by Minister of Justice and Human Right
- Business License (SIUP / IUT)
- General Import License (APIU)
- Special Import License (NPIK)
- NPWP Company
- LKPM Report on OSS

Foreign Embassy

- Visa Embassy from Foreign Country (Schengen, Saudi Arabia, Australia, South Africa, China, India, Myanmar, Thailand)
- Legalization document from Foreign Embassy

APPENDIX : OUR SERVICES

Police Department Scope

- Police Conduct Letter (SKCK)
- SKJ (Travel permit) from Police Office
- STM (Local Police Report)

Municipalities

- SKTT (Local Municipalities Report)
- SKTT (Local Municipalities Report) Cancellation

Others

- Transport & Hotel
- Sworn translation
- Automobile Registration (STNK)
- Susmar dispensation

